

School Rules and Behaviour Key

 <u>Show</u> good manners		
Unexpected behaviour		Expected behaviour
S1	Calling out	Listen and wait until invited to respond
S2	Interrupting others	Listen and wait for the speaker to finish
S3	Poor language	Use kind and respectful language
S4	Arguing / answering back	Respond calmly and respectfully

 <u>Care</u> for everything and everyone		
Unexpected behaviour		Expected behaviour
C1	Distracting others	Allow others to learn
C2	Conflict with peers	Speak calmly and resolve problems respectfully
C3	Unsafe behaviour	Keep yourself and others safe
C4	Misuse of equipment / property	Use equipment correctly and look after property

 <u>Follow</u> instructions with thought and care		
Unexpected behaviour		Expected behaviour
F1	Not following instructions	Listen carefully and follow the instruction
F2	Off task	Focus on your learning
F3	Out of seat / wandering	Stay in your learning space
F4	Refusing work	Have a go and start your learning
F5	Not ready for learning / equipment missing	Be ready with what you need to learn
O1	Other	Serious/significant behaviour – MUST be recorded on CPOMS

Behaviour Staff Scripts - Quick Reference

Use the same calm, clear language every time.

STAFF PROMPT - USE EVERY TIME
1) State the school rule. 2) Describe the behaviour. 3) State the expected behaviour. 4) Give the warning/consequence. 5) Walk away and allow response time. 6) Praise the correct choice.

Step	What staff say
1 – First Reminder	“Our rule is [school rule]. You are [name the behaviour]. I need you to [expected behaviour]. This is your first reminder. Make the right choice, please.” Example: “Our rule is show good manners. You are calling out. I need you to listen and wait until invited to respond. This is your first reminder. Make the right choice, please.”
2 – Second Warning	“Our rule is [school rule]. You are continuing to [name the behaviour]. I need you to [expected behaviour]. This is your second warning. You will lose 5 minutes of playtime/lunchtime. Make the right choice, please.” Example: “Our rule is care for everything and everyone. You are continuing to distract others. I need you to let others learn. This is your second reminder. You will lose 5 minutes of playtime/lunchtime. Make the right choice, please.”
3 – Reflection Chair	“You have continued after two reminders. You are now at Step 3. You need to spend 5 minutes on the reflection chair. I will speak to your parent and this will be recorded on the behaviour log.”
4 – Partner Class	“The behaviour has continued. You are now at Step 4. You will spend 5 minutes in the partner class and lose Golden Time.
5 – HT/DHT	“The behaviour has continued. You are now at Step 5. You will be referred to the Ms Adams/Mrs Glypti and a meeting will be arranged with your parent.”

PRAISE / RESET: As soon as the child makes the correct choice: “Thank you. That’s the right choice and you are following our school rule.”